INVOICE

[Your name or business] · [Address] · [Email] · [Tax / VAT no., if required]

Invoice no.: [INV-0001]
Invoice date: [Date]
Due date: [Date]

BILL TO

[Client name]
[Company] · [Address]

ITEMS

Description	Qty	Unit price	Amount
[Product or service]	[1]	[0.00]	[0.00]
[Product or service]	[1]	[0.00]	[0.00]

Subtotal: [Amount and currency]
Tax ([rate] %): [Amount and currency]
Total due: [Amount and currency]

PAYMENT

[Bank name, account number / IBAN, or payment link]
Please pay within [30] days and quote the invoice number.
Thank you for your business.