RENT RECEIPT

[Your business or name] · [Address] · [Email / phone]

Receipt no.: [0001]
Date of payment: [DD Month YYYY]

RECEIVED FROM

[Payer name] · [Address]

RENT

Rental property address: [Street, unit, city]
Rent period covered: [From date] to [To date]
Amount received: [Amount and currency]
Payment method: [Cash / cheque no. / bank transfer]
Balance still owed (if any): [Amount, or None]

RECEIVED BY

Landlord or agent: [Name]
Signature: _____

Give one copy to the tenant and keep one copy.